

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT**

BOARD OF TRUSTEES



MISSION STATEMENT

WCCUSD, in partnership with the community, serves the whole child, preparing every student to succeed in higher education, career, and life by pairing high quality academics with social, emotional, and wellness support.

“Whole Child, Whole Community”

MEETING OF
July 8, 2015

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
MEETING AGENDA
JULY 8, 2015**

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: www.wccusd.net.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

VIEWING THE BOARD MEETINGS:

Television:

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio recordings of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

Location: **LOVONYA DEJEAN MIDDLE SCHOOL
3400 MACDONALD AVENUE
RICHMOND, CA 94805**

Time: The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

Order of Business: **ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Special Accommodations: Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

"of children be more careful than anything."
e.e. cummings

B. OPENING PROCEDURES

- B.1 Pledge of Allegiance**
- B.2 Welcome and Meeting Procedures**
- B.3 Roll Call**
- B.4 Report/Ratification of Closed Session**
- * **B.5 Agenda Review and Adoption** (Public Comment)
- * **B.6 Minutes:** June 15, 2015; June 17, 2015; June 24, 2015
- * **B.7 Request to Address the Board – Dr. Fatima Alleyne**
- * **B.8 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, “WCCUSD Public Comment” will continue after Item G. Individuals wishing to speak must submit a “WCCUSD Public Comment” form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

C. BUSINESS ITEMS

CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

***CI C.1 Grants/Awards/Agreements**

Comment:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed, dated July 8, 2015.

Recommendation:

Recommend Approval

As noted per grants summary

Fiscal Impact:

***CI C.2 Acceptance of Donations**

Comment:

The District has received donations as summarized, dated July 8, 2015. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation:
Recommend Approval

Fiscal Impact:
As noted per donations summary

***CI C.3 Approval of Fund-Raising Activities**

Comment:
The planned fund-raising events for the 2015-16 school year are summarized, dated July 8, 2015.

Recommendation:
Recommend Approval

Fiscal Impact:
Additional revenue for schools

***CI C.4 Adoption of Resolution Nos. 15-1516, 16-1516 and 17-1516: Replacement of Outdated Warrants**

Comment:
Government Code Section 298029(c) allows the governing board, by resolution, to order replacement checks be issued for warrants that are stale dated. This resolution authorizes the issuance of checks to replace the outdated warrants for Margaret Maher, Rebecca Ridenour and Maria Laarni Ivey. Staff recommends replacement of the stale dated warrants.

Recommendation:
Recommend approval to replace the outdated warrants.

Fiscal Impact:
None

***CI C.5 Revised Board Policy (BP) 3100 - Budget**

Comment:
The Business Services Department is requesting a revision to Board Policy 3100 to align the budget process with the Local Control Accountability Plan (LCAP) per Education Code 42127 along with various edits recommended by the California School Board Association since 2011.

Recommendation:
Recommend Approval

Fiscal Impact:
None

***CI C.6 Resolution Nos. 01-1516 through 14-1516: Board of Education Annual Resolutions for the 2015-2016 School Year**

Comment:

Approval is recommended of the Board of Education Annual Resolutions Nos. 01-1516 through 14-1516 for the 2015-2016 school year.

Recommendation:

Recommend Approval

Fiscal Impact:

None

***CI C.7 Routine Personnel Changes - Certificated**

Comment:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accordance with appropriate laws, established policies and procedures.

Recommendation:

Ratify and Approve Certificated Personnel Changes

Fiscal Impact:

None

***CI C.8 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts

Fiscal Impact:

Total for this action: \$240,034. Funding sources are Bond Fund.

***CI C.9 Ratification of Negotiated Change Orders**

Comment:

Staff is seeking ratification of Change Orders on the following current District construction projects: Valley View ES Interim Campus; El Cerrito HS Stadium; De Anza HS Linked Learning; Dover ES Ph2 Parking and Site Improvements; Kennedy HS Digital Fab Lab; Sylvester Greenwood Academy & LPS. Change Orders are fully executed by the District upon signature by the Superintendent's designee.

Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

\$281,671.55 Funded from Bond Fund

***CI C.10 Alvarado Adult Restroom Remodel Award of Contract**

Comment:

Architects MA prepared the plans and specifications for the project. The scope of work includes: remodeling an existing storage room (which was originally constructed as a kitchen) into fully-accessible male and female multi-accommodation restrooms. The proposed remodel shall require concrete floor slab removal and replacement as well as new non-load bearing wood stud wall construction. The remodel shall also include new floor, wall, and ceiling finishes, new partitions, new exhaust ventilation, new plumbing piping & fixtures, and new electrical power & lighting systems.

The District conducted a public bid process for the project. Bids were opened on July 1, 2015. Three contractors submitted a bid, A&E Emaar Company \$183,500; ERA Construction \$188,425; Streamline Builders \$267,900. Total bid is the sum of base bid and unit pricing. This benefits the District by locking in unit pricing to be used in negotiating future change orders. The apparent lowest responsive, responsible bidder is A&E Emaar Company.

The contract award is only associated with the lump sum base bid: A&E Emaar Company \$177,500; ERA Construction \$185,000; Streamline Builders \$265,000.

Recommendation:

Award the contract to the lowest responsive, responsible bidder after the expiration of the bid protest period.

Fiscal Impact:

Funded from Fund 40.

***CI C.11 Approval of Amendment 1 to Memorandum of Understanding with City of El Cerrito (“MOU”)**

Comment:

The construction at Korematsu Middle School project included the installation of a new storm water line that required crossing through the Castro Park ball field. The work at the field was completed in September 2014, however, the resulting field conditions were inconsistent, creating a safety concern. The District and the City agreed to improve the playing surface and environment. On March 3, 2015, the

Board ratified the MOU to design, manage and contribute \$200,000.00 for the renovation project of the athletic field located at Castro Park. The City received two bids on May 5, 2015 and the lowest bid exceeded the project budget and Engineer's Base Bid Estimate.

In an effort to keep the schedule of completing the work this summer the city has requested an amendment to the MOU that will increase the District's contribution by \$50,000. The MOU will allow the City to award the project and negotiate the scope of services to meet the intent of the project design. Project improvements include: replacement of irrigation system, grading, new sod, landscaping, and fencing. The field will be used by the students of Korematsu for their athletic programs during the school day.

Recommendation:

Approve Amendment 1 to Memorandum of Understanding.

Fiscal Impact:

\$50,000. Funded by MRAD.

***CI C.12 Williams Lawsuit Complaints Quarterly Report**

Comment:

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the District during a particular quarter. This report reflects the time period from April 1, 2015 through June 30, 2015.

Recommendation:

Recommend Approval

Fiscal Impact:

None

D. AWARDS, RECOGNITIONS, AND REPORTS

*** D.1 Recognition of Parent University**

Comment:

We would like to recognize and congratulate the parents that have graduated from the Parent University Program this school year. The seven-week Parent University program teaches parents how to navigate the school system and support their children's long term academic success. Parent University was implemented at Dover, Bayview, DeAnza, Lake, Montalvin, Nystrom, Riverside, Verde, and Wilson; nearly 300 parent graduates completed the program. We commend them for their dedication and commitment.

Recommendation:

For Information Only

Fiscal Impact:

None

E. COMMITTEE COMMUNICATIONS

(Education Code 35145.5; Government Code 54950 et seq.)

* **E.1 Superintendent’s Report**

F. ACTION ITEMS

* **F.1 Meeting Dates for 2015-2016**

Comment:

Board Policy 9100 requires that the Board set the calendar of meetings for the calendar year at its December organizational meeting. Yet for planning and communication purposes, it would be unwise to wait until December each year to set the meeting dates for the first few months of the new calendar year. While the Board would certainly have the authority to change meeting dates, as it does at any time, it is important to establish dates for the calendar year 2015.

The recommended are as follows:

- 2015 July 8 & 21
- August 12
- September 2 & 16
- September 30 – Joint Meeting with CBOC
- October 7 & 21
- November 4 & 18
- December 9
- 2016 January 6 & 20
- February 10
- February 24 – Joint Meeting with CBOC
- March 2 & 23
- April 13 & 27
- May 11 & 25
- June 15 & 29

Recommendation:

Recommend Approval

Fiscal Impact:

None

G. DISCUSSION ITEMS

* **G.1 WCCUSD Role in Richmond Promise**

Comment:

On July 29, 2014, the Richmond City Council approved the [Environmental and Community Investment Agreement \(ECIA\)](#). The ECIA is an agreement between the City of Richmond and the Chevron Corporation to provide \$90 million to the Richmond community over the next ten years. The City made the Richmond Promise a centerpiece of its agreement, with \$35 million of total ECIA funds allocated to the Promise. This funding is intended to provide direct support to Richmond students, with

supplemental administration provided in kind by community partners. The initial \$35 million will be part of a larger financial growth and fundraising strategy to continue to support eligible Richmond students with scholarship awards in perpetuity. The goal is to develop an endowment of at least \$150 million.

City of Richmond staff have developed a draft strategic plan and has scheduled two community stakeholder forums to get community feedback. Many of the initiatives included in the strategic plan are in the WCCUSD LCAP plan, but others are not.

Recommendation:

That the Board discuss the Richmond Promise initiative and give staff direction around the next steps.

Fiscal Impact:

None

* **G.2 Temporary/Substitute Personnel - New Board Policy 4121**

Comment:

This new board policy is recommended by the California School Board Association. The policy will outline the hiring, classification, salary, benefits, paid sick leave, release, and reemployment of temporary, as well as, substitute employees. This policy will also ensure the districts compliance with AB 1552 which requires districts to grant paid sick leave to all employees who work 30 or more days per year which includes temporary and substitute employees.

It is presented tonight as a discussion item and will be brought back at the next board meeting for final action.

Recommendation:

Board to review new Board Policy 4121 and provide suggestions for revision.

Fiscal Impact:

None

* **G.3 Project Status Report**

Comment:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report
- Construction Status Reports

Recommendation:

For Information Only

Fiscal Impact:

None

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – Tuesday, July 21, 2015

K. ADJOURNMENT

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (*).

A. CLOSED SESSION

A.1 CALL TO ORDER

A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
(Government Code 54957.7)

A.3 RECESS TO CLOSED SESSION AS SCHEDULED

See Exhibit A

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately 6:30 PM.

EXHIBIT A

(Government Code Section 54954.5)

CLOSED SESSION AGENDA

July 8, 2015

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Section 54956.8)

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]

California Charter School Association v. WCCUSD

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/SIGNIFICANT EXPOSURE TO LITIGATION
[Government Code Section 54956.9(d)(2) or (d)(3)]

Five cases

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/INITIATION OF LITIGATION
[Government Code Section 54956.9(d)(4)]

5. LIABILITY CLAIMS (Government Code Section 54956.95)

6. CONFERENCE WITH LABOR NEGOTIATORS

a. Superintendent Dr. Bruce Harter

b. Employee Organizations
- UTR
- Local One

- School Supervisors Association
 - WCCAA
- c. Unrepresented Employees
- Confidential and Management

7. PUBLIC EMPLOYEE APPOINTMENT

High School Assistant Principal
Middle School Assistant Principal
Elementary Principal

8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

9. STUDENT DISCIPLINE (Education Code Section 35146)

Expulsions

**10. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
(Government Code Section 54957)**

11. REPORT OF CLOSED SESSION ACTIONS

West Contra Costa Unified School District
Minutes of the Special Board of Education Meeting
Alvarado Adult Education Campus, Room 1
Richmond, CA 94804

June 15, 2015

A. OPENING PROCEDURES

President Groves called the meeting to order at 4:00 P.M. The Board recessed into Closed Session. President Groves reconvened the Public Session to report action taken in Closed Session at 4:00 P.M.

A.1 Welcome and Meeting Procedures

A.2 Roll Call

Board Members Present: Liz Block, Valerie Cuevas, Randall Enos, Todd Groves, Madeline Kronenberg

Staff Present: Superintendent Bruce Harter; Debbie Haynie, Executive Secretary

Public Comment Prior to Closed Session:

Lorriane Humes, Anton Jungherr, Ben Steinberg, Linda Ruiz-Lozito, Sue Pricco, Valerie Snider

MOTION: Ms. Cuevas moved to address a procedural motion to refrain from taking action in Closed Session that is not shared and discussed in Public Session. Ms. Block seconded the motion. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, President Groves voted yes, with no abstentions or absences. Motion carried 5-0-0.

B. RECESS TO CLOSED SESSION

President Groves recessed the meeting to Closed Session.

C. RECONVENE TO PUBLIC SESSION – REPORT OF CLOSED SESSION ACTIONS.

C.1 Report/Ratification of Closed Session

President Groves resumed the Public Session at 5:29 PM. He said there was no report out of Closed Session. With the withdrawal of Attorney Scott Emblidge, there was no action to be taken concerning the items on the agenda. The action items were tabled until a future meeting.

D. AGENDA APPROVAL

E. ACTION ITEMS

MOTION: Ms. Cuevas motioned to table items E.1, E.2 and E.3 and have conversation for setting future direction. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, President Groves voted yes, with no abstentions or absences. Motion carried 5-0-0.

E.1 Ratification of legal services agreement with Moscone Emblidge & Otis LLP for legal services regarding the forensic examination of the Dennis Clay complaint.

E.2 Establishing a process for the selection of a firm to complete the forensic examination.

E.3 Defining the scope of the services for the forensic examination.

Board Comment:

Ms. Block led a discussion regarding identification of an attorney who will recommend auditors for Board consideration. The Board will draft a paragraph regarding the scope of work for the attorney which will be posted to the District website in an effort to solicit interested parties. A subcommittee of the Board will recommend 3-5 firms for consideration by the full Board. This will come back to a public meeting for input.

Public Comment:

Antonio Medrano, Anton Jungherr, Valerie Snider, Dan Romero, Linda Ruiz-Lozito, Lorraine Humes, Paul Haxo, Tom Panas

Board Comment:

Board members discussed the scope and makeup of the proposed subcommittee as well as a transparent process. Discussion was also held regarding Ms. Kronenberg's involvement in decisions and expediting the process in order to restore public trust.

F. ADJOURNMENT

President Groves called for a motion to adjourn the meeting.

MOTION: Mr. Enos moved to adjourn the meeting. Ms. Block seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, President Groves voted yes, with no abstentions or absences. Motion carried 5-0-0-0.

The meeting was adjourned at 6:03 PM.

E. The Next Regularly Scheduled Board of Education Meeting

Lovonya DeJean Middle School – July 8, 2015

BH:dh

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Facilities Operations Center
1400 Marina Way South
Richmond, CA 94804

Agenda Item B.6

June 17, 2015

*Minutes of the Joint Meeting of the Board Of Education
And Citizens' Bond Oversight Committee*

A. OPENING PROCEDURES

A.1 Call to Order

President Todd Groves called the meeting to order at 6:02 PM.

A.2 Welcome and Meeting Procedures

Chairperson Ivette Ricco offered remarks of welcome and appreciation.

A.3 Roll Call

Board Members Present: Liz Block, Randy Enos, Todd Groves, Madeline Kronenberg,

Board Members Absent: Valerie Cuevas

CBOC Members Present:

Margaret Browne, Don Gosney, Charlene Harlan-Ogbeide, Marianne Harrison, Dennis Hicks, Madeleine Jen Kin; Anton Jungherr, Chris Kelly, Kelvin Love, Tom Panas, Stephen Purser, Ivette Ricco, Maureen Toms, Tom Waller, Orlandus Waters

Staff Present: Mark Bonnett, Senior Director, Bond Finance; Adam Ferber, CBOC Attorney; Luis Freese, District Engineering Officer; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Keith Holtslander, Director of Facilities & Construction; Lisa LeBlanc, Associate Superintendent Operations; Vince Meyer, M&O Executive Director

A.4 Approval of Agenda

Chairperson Ricco requested that Public Comment for Items *Not On the Agenda* be added.

MOTION: Chairperson Ricco approved the agenda as amended.. Mr. Gosney seconded the motion. The agenda was approved as amended by voice vote.

Public Comment for Items Not on the Agenda

Lorraine Humes

Pledge Of Allegiance

B. DISCUSSION ITEMS

B.1 Update on the Board Authorized Investigation of the Clay Allegations and discussion of scope of the investigation

President Groves remarked that the Board had asked staff not to participate in the procedures and the process was taking time.

Ms. Block shared discussion at a recent meeting regarding the withdrawal of Attorney Scott Emblidge due to the appearance of a conflict of interest. She reported on the agreed upon process for attorney selection, followed by forensic auditor selection, and a subcommittee of the board to monitor the process during public meetings.

Discussion was held regarding makeup of the committee and a request to include a CBOC member. Mr. Jungherr distributed written recommendations for consideration. Discussion continued regarding a timeline, funding from the District's general fund and input to the overall process.

B.2 Performance and Financial Audit Discussion for the Upcoming Audits

Mr. Waters provided an update regarding the VTD audit and agreed upon procedures for financial and performance audits.

Chairperson Ricco asked about the District's financial audit as it regarded bond funds and whether there should be CBOC involvement. Superintendent Harter responded with information about the Board's determination to combine the audits, not previously done.

B.3 Review of the CBOC's Role and Responsibilities under Policy 7214.2

Superintendent Harter spoke about concern that the increased scope and duties of the CBOC and the ten subcommittees had increased. He wanted the Board and Committee to come together to review the Board Policy that governs the committee as well as consider the level of staff support.

Discussion covered the responsibilities of the Committee and the various subcommittees. Superintendent Harter emphasized that there cannot be any delay to projects that must be completed for the opening of school later this summer. Board members supported the investment of additional staffing resources to allow the CBOC to review matters in order to instill public confidence.

Superintendent Harter thanked the Board and Committee for direction. He indicated that general funds and bond funds will continue to be used to provide needed resources for support.

B.4 Discussion of the size of the CBOC and authority for recommending appointments

Discussion was held about various recommendations regarding the size of the Committee. Discussion included public perception and view point of a recent Grand Jury report.

C. FUTURE MEETINGS

C.1 Board Meeting June 24 2015

C.2 CBOC Meeting July 15, 2015

Superintendent Harter reported that as the Board adopts the 2016 calendar of meetings, two joint meetings with the CBOC will be incorporated.

D. ADJOURNMENT

Chairperson Ricco adjourned the meeting at 7:27 PM.

BH:dh

West Contra Costa Unified School District
Minutes of the Board of Education Meeting
Lovonya DeJean Middle School
3400 Macdonald Avenue
Richmond, CA 94805

Agenda Item B.6

June 24, 2015

A. CLOSED SESSION

B. OPENING PROCEDURES

President Groves called the meeting to order at 5:00 P.M. The Board recessed into Closed Session. President Groves called the Public Session to order at 6:33 P.M.

B.1 Pledge of Allegiance

President Groves led the Pledge of Allegiance.

B.2 Welcome and Meeting Procedures

President Groves offered welcome and instructions to the public regarding the meeting

B.3 Roll Call

Board Members Present: Liz Block, Valerie Cuevas, Randall Enos, Todd Groves, Madeline Kronenberg

Staff Present: Mark Bonnett, Executive Director Bond Finance; Patty Cuevas, Translator; Steve Collins, SELPA Director; Rachele Forrest, Electronic Communications Coordinator; Luis Freese, District Engineer; Sheri Gamba, Associate Superintendent Business Services; Philip Gonsalves, Senior Director; Wendell Greer, Associate Superintendent K-Adult Schools; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary; Joshua Herrera, Electronics Technician; Keith Holtslander, Director Facilities & Construction; Nicole Joyner, Director Accountability; Drew Kravin, Project Assistant; Kim Moses, Stege Principal; Lisa LeBlanc, Associate Superintendent M & O/Bond Program; Vince Meyer, Executive Director Maintenance / Operations; Leticia Oregon, Translator; Daniela Parasidis, Executive Director Business Services; Mary Phillips, Chief Technology Officer; Ennis Pool, Desktop Support Technician; Nia Rashidchi, Assistant Superintendent Educational Services; Janice Thompson, Preschool Coordinator; Marcus Walton, Communications Director; Regina Webber, Director Business Services; Ken Whittemore, Assistant Superintendent Human Resources

B.4 Report/Ratification of Closed Session

Superintendent Harter asked the Board to ratify action taken in Closed Session to appoint administrators for 2015-2016.

Summerlyn Sigler, Principal DeAnza High School
Guthrie Fleischman, Principal Crespi Middle School
William McGee, Principal DeJean Middle School
Denise Pinney, Principal Collins Elementary
James Allardice, Principal, Nystrom Elementary

MOTION: Mr. Enos moved to ratify action taken in Closed Session to appoint administrators for 2015-2016. Ms. Block seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0.

B.5 Agenda Review and Adoption

President Groves recommended that items F.1 and F.5 be moved to follow item D.3. Consent Items C.2 and C.13 were noted for revisions to be read into the record.

Public Comment:

None

Board Comment:

None

MOTION: Ms. Kronenberg moved approval of the agenda as amended. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.6 Minutes: June 10, 2015

Public Comment:

None

Board Comment:

None

MOTION: Ms. Cuevas moved approval of the Minutes of June 10, 2015. Ms. Kronenberg seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

B.7 WCCUSD Public Comment

Betty Brown, Sandi Brown, Cortis Cooper and Shanying Lee, Mike Ali, Don Gosney, Margaret Browne, Susan Wehrle

C. BUSINESS ITEM

C.1 Contracts

C.2 Annual Renewal of Continuing Services

Superintendent Harter read a correction into the record regarding the contract amount for Rebecca Ross regarding Central College Going Culture.

C.3 Agreements for Nonpublic, Nonsectarian School/Agency Services

C.4 Adoption of Resolution No. 81-1415: Replacement of Outdated Warrant

C.5 Routine Personnel Changes - Classified

C.6 Approve the following Revised Job Description: Executive Director, General Services

C.7 2015-16 Consolidated Application for Funding

C.8 Richmond High European Tour

C.9 Ratification and Approval of Engineering Services Contracts

C.10 Ratification of Negotiated Change Orders

C.11 Dr. Martin Luther King Elementary School Flooring Replacement Project Rejection of Bid

C.12 Ellerhorst Elementary School Exterior Repairs Award of Contract

A revision was provided for this item in an addendum to the agenda.

C.13 Lincoln Elementary School Exterior Repairs Award of Contract

Ms. LeBlanc read a revision into the record regarding the award of bid to OnPoint Construction as the lowest responsive responsible bidder.

C.14 Ratification of Staff Awarded Contract: LPS Moving Services

C.15 Verde Elementary School Exterior Painting Award of Contract

A revision was provided for this item in an addendum to the agenda.

C.16 Facilities Use Agreement (FUA) for Caliber Beta Academy

A revision was provided for this item in an addendum to the agenda.

C.17 Approval of Board Member Travel

MOTION: Mr. Enos moved Approval of Consent Items C. 1 – C.17. Ms. Kronenberg seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D. AWARDS, RECOGNITIONS, AND REPORTS

D.1 WCCUSD Data Dashboards

Ms. Joyner led a presentation regarding the various dashboards as visual displays used to organize interactive information and easy access format for public use. She provided overviews of the various dashboard information available on the District website.

Public Comment:

None

Board Comment:

Ms. Block had questions about high school data and subgroups. Ms. Joyner provided information for clarification. Ms. Block asked for further information regarding STAR achievement. Ms. Rashidchi provided information regarding STAR Early Literacy and STAR Reading assessments.

Ms. Kronenberg asked about networking with other school districts to learn how they are using dashboards. Ms. Joyner said that staff is networking with Haas School of Business and Oakland Unified School District. Ms. Kronenberg said that she saw this tool as a best practice to aid parents in accessing information.

Mr. Enos said he was heartened by the access available to teachers.

Ms. Cuevas asked how teachers were utilizing this tool. Ms. Joyner responded on plans to work with teaching staff in the fall. Ms. Cuevas continued to ask about updates. Superintendent Harter responded with information about reporting measures on a regular basis as it becomes available.

Ms. Rashidchi shared that teachers have been using data all year long to assess student progress and mitigation of processes, as well as analyze and review strategy feedback.

Ms. Block remarked that she saw summative data collected at points in time and noted that teachers with daily planning needed more informative test responses. Discussion took place about the various data and how much to post to various platforms, as well as informing potential users.

President Groves commended Ms. Joyner for the results from the department's work. He continued with questions about including Mathematics Diagnostic Test data for 6th grade students regarding middle school math. Mr. Phil Gonsalves provided information about the MDT assessment.

D.2 Local Control Accountability Plan (LCAP) Actions/Services Report #5

Stege Principal Kim Moses shared information regarding actions and services implemented at the school. She also provided information regarding additional support staff, aspects of the extended day program, and overall academic improvement,

Public Comment:

None

Board Comment:

Mr. Enos acknowledged Ms. Moses as one of his students from the high school classroom when he taught at Kennedy.

Ms. Block expressed concern about suspension levels at the school and continued with questions regarding the STAR reading assessment. Ms. Moses provided information regarding the scale used for each grade level as well as comprehension and internet skills for children. She also remarked on the teacher compartmentalized approach with lesson planning and teaching.

Ms. Kronenberg commended Stege staff and their openness to improve teaching with the compartmentalized approach. Ms. Moses shared information about the summer session. Ms. Kronenberg continued with remarks about a trauma informed approach and efficacy training when dealing with classroom disruptions.

Ms. Cuevas asked about LCAP and support for student needs. Ms. Moses spoke about the allocation spent at the site level with LCAP supporting lower class sizes and additional FTEs. She commented on counseling services provided with the MediCal base, and next year looking for more counselors in the classroom providing services. She talked about the use of Restorative Practices with site support to students with behavior that impacts the classroom. Ms. Moses shared other strategies used over the past year. Ms. Rashidchi reiterated that Stege is a Whole School model receiving an additional \$400,000 in District LCAP support.

President Groves commended Ms. Moses' ability to speak up about the schools priorities. He said he supported the local site setting priorities.

Mr. Gonsalves provided a report about STEM initiatives and the Chevron / MIT partnership that supports the Kennedy Fabrication Laboratory, mobile fab lab, and hybrid fab lab at Crespi Middle School. He explained added value along with support of Common Core models. He shared how manufacturing in the lab is connected to the classroom, particularly with math content. He announced the September 29, 2015 grand opening at Kennedy High School as well as the Summer Institute during the week of July 13. Mr. Gonsalves commended Superintendent Harter and Cabinet for the support and leadership to get institute in place and opening.

Mr. Gonsalves shared some of his experiences while attending the White House Maker Nation Faire. He presented the Board with President Obama's proclamation regarding the National Week of Making, 2015.

Board Comment:

Ms. Kronenberg asked about the progress of the lab set up. Mr. Gonsalves provided clarification. He spoke with pride of the state of the art lab for the Kennedy community. Ms. Kronenberg spoke about sharing the lab with the City of Richmond. She said she was appreciative and excited to see the lab's future.

Ms. Block asked about staffing for the labs. Mr. Gonsalves explained that MIT & the Fab Lab foundation were providing resources for lab manager. He also explained how the Fab Lab came to the District. She thanked Mr. Gonsalves and his staff for their work.

Mr. Enos said he looked forward to seeing what students will do with this opportunity.

President Groves thanked Mr. Gonsalves for the contributions to the District and commended him on the recognitions he has received while at the White House.

Public Comment:

None

D.3 Early Learning Report

Dr. Janice Thompson shared information regarding the Early Learning and Transitional Kindergarten (TK) programs. She introduced Ms. Olanra Ajay, who will take over the position upon Dr. Thompson's retirement. Dr. Thompson spoke about the schools with preschool and transitional kindergarten classes. She also provided information about curriculum, social emotional support, assessments, and preparing children for kindergarten.

Public Comment:

None

Board Comment:

Ms. Block asked about age requirements for preschool versus transitional kindergarten. Dr. Thompson provided clarification as well as information about enlarging the TK program.

Ms. Cuevas thanked Dr. Thompson for her years of service as she looks upon retirement and asked about the number of students being served. Dr. Thompson responded that this year served 683 preschoolers and 350 TK students. Dr. Thompson talked about social emotional and cognitive concept development as highly important for children. She also spoke about work with children to encourage thinking, discovery, and asking questions. She concluded by saying that the District is one of two districts in the state with fully credentialed teachers in classrooms.

Ms. Kronenberg, Mr. Enos, and President Groves thanked Dr. Thompson for her service and support for the benefit of children.

F.1 LCAP for 2015-16

Superintendent Harter said that the plan has been updated based on feedback from the Board and public as a result of LCAP committee meetings and public hearings. Staff recommended Board approve of the plan.

Public Comment:

Antonio Medrano, Lily Chen, Rigel Massaro, Bruna Estrada, Angela Perry, Matthew Sellers, UTR President Amanda Henderson

Board Comment:

Mr. Enos remarked that access and participation has made this a viable tool and he recommended approval.

Ms. Cuevas said it was important to include the LCFF base dollars as well in the LCAP. She asked about items removed from current revision. Superintendent Harter explained that staff had hoped to incorporate priorities from the District's strategic plan into the 2014-15 LCAP which resulted in a source of confusion. He continued to explain that the LCAP parent committee provided input about the revision. The newly seated Governance Subcommittee will work out a way to communicate the layers of funding. He commented that staff is committed to do moving forward with more understandable revisions.

Ms. Block asked how other districts have handled the updates. Superintendent Harter spoke about the District's 46 page document and comparisons to other districts. Ms. Block continued with questions about teacher involvement. Superintendent Harter spoke about the teacher member seated on LCAP committee, and discussion in the Solutions Team meetings. He spoke about work with a United Teachers of Richmond committee as valuable communication and input.

President Groves said he heard from community members that middle school strategies were of concern. He spoke about Dr. Geoff Cohen intervention strategies as a resource as well as the work of Dr. Annmarie Darrow-Baines recent Scholar in Residence work with middle schools.

Discussion continued regarding effectiveness, LCFF funding strategies, and topics for the Governance Subcommittee.

MOTION: Ms. Kronenberg moved approval of the LCAP for 2015-16. Mr. Enos seconded. A roll call vote was taken with Ms. Block, Mr. Enos, Ms. Kronenberg, and President Groves voting yes, Ms. Cuevas voting no, with no abstentions and no absences. Motion carried 4-1-0-0.

F.5 Process to Address Clay Allegations

President Groves explained the Board's action since receiving an employee complaint regarding finances and management of the facilities construction program in April 2015. He explained the intent in establishing a means for selecting an independent attorney and independent forensic examiner to review and assess the allegations.

Public Comment:
Ivette Ricco

Board Comment:
Ms. Block said she was confused about what the Board was voting on.

President Groves said the Board would vote on a formal motion to set in place a process for action, with consideration of the provided Citizens' Bond Oversight Committee (CBOC) resolution. President Groves continued with thoughts about how to precede the formation of a subcommittee including CBOC participation, to review and select an attorney who will then assist in determining solicitation and selection of forensic auditors for further consideration. The outcome of this work will come before the Board at the July 21, 2015 meeting.

Ms. Cuevas motioned to form the recommended ad hoc committee and name two Board members to sit on committee.

MOTION: Ms. Cuevas moved to recommend the ad hoc committee made up of two Board members. Ms. Kronenberg seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Discussion took place about members to sit on the committee.

MOTION: Ms. Block moved to recommend that Ms. Block and Ms. Cuevas make up the members of the Committee. Ms. Kronenberg seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Discussion regarding the CBOC request to have a member sit on the committee was held. Ms. Block asked the Board to consider the appointment of CBOC Chairperson Ivette Ricco.

MOTION: Ms. Block moved approval of CBOC Chairperson Ivette Ricco as a member of the ad hoc committee. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

Discussion took place regarding the CBOC Resolution 15-1.

MOTION: Ms. Cuevas moved to accept CBOC Resolution 15-1 without adopting. Ms. Block seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

D.4 Demonstration of Agenda Online, a product of the California School Boards Association

Mr. Walton provided a demonstration of the electronic meeting agenda document system used by 213 school districts in California. He explained that the District was making use of a free one year trial subscription received by Ms. Block at the California School Boards Association annual education conference. He explained that it is the intent to fully implement the system by the Board's July 21st meeting for use in preparing and publishing agendas. He explained that advantages included web interface, saving of staff time and funds, and a seamless transition from paper to an electronic version of the agenda.

Public Comment:

None

Board Comment:

None

E. COMMITTEE COMMUNICATIONS

E.1 Standing Reports

Citizens' Bond Oversight Committee. Ms. Block reported on the June 17 joint meeting where matters were discussed related to subcommittees, concern about the size of committee, as well as a brief discussion of grand jury report.

College and Career Readiness. Ms. Rashidchi reported that staff had participated in a two day ConnectEd work based learning workshop.

Facilities Subcommittee. Ms. Kronenberg reported that the next meeting is planned for July 14, 2015.

Ivy League Connection. Mr. Don Gosney shared information about the Cornell cohort visiting Emory and Georgetown Universities. The Columbia University cohort will visit Georgetown, University of Pennsylvania and New York University. The University of Pennsylvania cohort will depart soon after. He spoke of the struggle to fund this year's program and thanked those who have stepped forward with significant contributions.

Technology Subcommittee. Ms. Phillips reported on the June 8 meeting where discussion included technology updates, wireless installation, 10gig connection installation, and work to virtualize many servers replacing old equipment. The next meeting is scheduled for July 13, 2015.

Governance Subcommittee. Ms. Cuevas reported on the June 15 meeting that included recommendations to identify regular meeting dates, time and location, alternating between noon and evening meetings. The next meeting is calendared for July 13, at noon. Other items on the agenda included scope of the committee, review of bylaws and policies, with continuous improvement and transparency. The committee will operate with a formal chairperson and co-facilitation by Ms. Cuevas and President Groves. The committee will incorporate entire the Board in work around the development of a handbook. A July 6 workshop on handbook development work has been scheduled.

E.2 Superintendent's Report

Superintendent Harter provided a report of activities in the District.

E.3 In Memory of Members of the School Community

Superintendent Harter recognized contributions of members of the community who have passed away. President Groves asked for a moment of silence.

Public Comment:

None

Board Comment:
None

F. ACTION ITEMS

F.1 LCAP for 2015-16

This item was moved to follow item D.3 on the agenda.

F.2 Budget for 2015-16

Ms. Gamba announced that Governor Brown had signed the state budget. She gave details regarding a lower gap percentage than expected with downward changes for future school years. She explained the positive outlook, saying the District met and exceeded the 2007-2008 budget year. She asked the Board to entertain adoption of the 2015-2016 Budget for submission to County Office of Education for certification.

Public Comment:
None

Board Comment:
None

MOTION: Ms. Block moved approval of the Budget for 2015-16. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

At 10:00 PM the Board reviewed items remaining on the agenda and agreed to reassess at 10:30 PM.

**F.3 Special Education Annual Service Plan – Public Hearing
Special Education Annual Budget Plan – Public Hearing**

Mr. Collins introduced overview and explained projections of services and budget for next year.

President Groves opened the public hearing.

Public Comment:
None

President Groves closed the public hearing.

Board Comment:
None

MOTION: Ms. Cuevas moved approval of the Special Education Annual Service Plan and Special Education Annual Budget Plan. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

F.4 Resolution No. 78-1415 in Support of a Partnership with the University of California, Berkeley, Lawrence Berkeley National Laboratory and the City of Richmond in the Development of the Berkeley Global Campus at Richmond Bay

Mr. Walton presented information regarding the partnership with the City of Richmond and the UC Berkeley Global Bay Campus. Mr. Walton spoke of determining binding recommendations to be considered by the UC Berkeley Chancellor. He provided background of the working group and subcommittee to draw up recommendations.

Public Comment:
None

Board Comment:

Ms. Kronenberg asked about the ultimate goal for development of a community benefits agreement with the District bringing forth recommendations and providing education expertise. She asked about Global Campus having a role in

support of STEM education and academy pathways. Mr. Walton responded with information and clarification regarding expansion of the partnership.

Ms. Block had questions about direct benefits for students from this campus. Mr. Walton spoke of the same conversations coming from the community. He said that he looked for Board direction to pass on to working group.

Mr. Enos asked to what extent the University would work to expand the academic relationship with students over the 40 year time frame of the agreement. Mr. Walton responded with clarification.

President Groves, asked about jobs associated with the agreement and the need for deep reflection to transfer tacit knowledge to academic knowledge.

Ms. Cuevas said she felt it was premature to accept and vote on a resolution. She preferred to ask the Board's consideration for public engagement before conversation of a binding commitment.

MOTION: Ms. Cuevas moved to table Resolution No. 78-1415 in Support of a Partnership with the University of California, Berkeley, Lawrence Berkeley National Laboratory and the City of Richmond in the Development of the Berkeley Global Campus at Richmond Bay for further discussion and input. Mr. Enos seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0 to table the item.

F.5 Process to Address Clay Allegations

This item was moved to follow F. 1, earlier on the agenda.

At 10:30 PM, President Groves asked the Board's pleasure regarding continuing the meeting.

MOTION: Mr. Enos moved to adjourn the meeting. Ms. Block seconded. Ms. Block, Ms. Cuevas, Mr. Enos, Ms. Kronenberg, and President Groves voted yes, with no abstentions and no absences. Motion carried 5-0-0-0.

G. DISCUSSION ITEMS

G.1 WCCUSD Role in Richmond Promise

This item was tabled to a future meeting.

G.2 Temporary/Substitute Personnel - New Board Policy 4121

This item was tabled to a future meeting.

H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)

None

I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

This item was tabled.

J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING

Lovonya DeJean Middle School – July 8, 2015

K. ADJOURNMENT

President Groves adjourned the meeting at 10:31 PM.

Motion vote count order: Yes-No-Abstain-Absent

BH:dh

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 8, 2015

From: Bruce Harter

Agenda Item: B.7

Subject: Request to Address the Board – Dr. Fatima Alleyne

Background Information:

Dr. Alleyne will speak about her experience in the District.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 8, 2015
From: Sheri Gamba *slg* **Agenda Item:** CI C.1
Associate Superintendent Business Services
Subject: Grants/Awards/Agreements

Background Information:

Formal action is requested from the Board of Education to accept the grants/awards/agreements, as detailed on the attached sheet dated July 8, 2015.

Recommendation: Recommend Approval

Fiscal Impact: As noted per grants summary.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
 July 8, 2015 Board Meeting

GRANT / AWARD / AGREEMENT NOTIFICATIONS

Project Name	Project Amount for Budget Period	Funding Agency	Comments
California State Preschool Program	\$2,370,958	California Department Of Education	Funding for the Preschool Program for 2015-2016
Resource # 6105	7/1/15 - 6/30/16		Contract # CSPP-5050
2014-15 Part C, Early Education Programs	\$83,664	California Department of Education - Special Education Division	Funding for the 2014-15 Special Ed Early Education Program (Late notification for 2014-15)
Resource # 3385	7/1/14 - 6/30/15		PCA # 23761-01
Education for Homeless Children and Youth Program	\$115,350	California Department of Education - School Turnaround Office	Funding for the Homeless Program for 2015-16
Resource # 5630	7/1/15 - 6/30/16		PCA # 14332-01

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 8, 2015

From: Sheri Gamba *SG*
Associate Superintendent Business Services

Agenda Item: CI C.2

Subject: Acceptance of Donations

Background Information: The District has received donations as summarized on the attached sheet dated July 8, 2015. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

Recommendation: Recommend Approval

Fiscal Impact: As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
 July 8, 2015 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
Athletics Investment Group LLC	Materials & Supplies	\$120.00	Cameron School
Ms. Sierra Fong	Materials & Supplies	\$60.00	Cameron School
Ms. Maria Ponce	Materials & Supplies	\$30.00	Cameron School
Ms. Katherine Weinstein	Getzen Trumpet	*\$400.00	Fairmont Elementary
Target Corporation	Materials & Supplies	\$100.00	Fairmont Elementary
PG&E Corporation Foundation	Materials & Supplies	\$180.00	Hanna Ranch Elementary
PG&E Corporation Foundation	Materials & Supplies	\$180.00	Hanna Ranch Elementary
United Way of Bay Area	Materials & Supplies	\$119.10	Hanna Ranch Elementary
Schoola	Materials & Supplies	\$27.23	Harding Elementary
Green Education Foundation	Materials & Supplies	\$28.00	King Elementary
Target Take Charge of Education	Instructional Supplies	\$617.51	Madera Elementary
Chamberlin Family Foundation	Materials & Supplies	\$248.99	Madera Elementary
Chamberlin Family Foundation	Materials & Supplies	\$239.03	Madera Elementary
Chamberlin Family Foundation	Materials & Supplies	\$239.82	Madera Elementary
Chamberlin Family Foundation	Materials & Supplies	\$242.00	Madera Elementary
Chamberlin Family Foundation	Materials & Supplies	\$245.58	Madera Elementary
Chamberlin Family Foundation	Materials & Supplies	\$212.30	Madera Elementary
Madera Petty Cash Fund	Instructional Supplies	\$168.00	Madera Elementary
Ms. Bridget Coughran	Kindergarten Teacher Aides (Donation #1)	\$20,000.00	Nystrom Elementary
Ms. Bridget Coughran	Kindergarten Teacher Aides (Donation #2)	\$20,000.00	Nystrom Elementary
Balloons Be Jammin' With Class	Balloon Arrangements	*\$200.00	Juan Crespi Middle
PG&E Corporation Foundation	Materials & Supplies	\$234.68	Fred Korematsu Middle
PG&E Corporation Foundation	Materials & Supplies	\$234.68	Fred Korematsu Middle
Apple Connected Donations	Electronic Equipment	\$21,132.70	Stege Elementary

*Estimated values for the non-cash donations are provided by the donor
 Donation Précis 070815

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 8, 2015

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.3

Subject: Approval of Fund-Raising Activities

Background Information: The planned fund-raising events for the 2015-16 school year are summarized on the attached sheet dated July 8, 2015.

Recommendation: Recommend Approval

Fiscal Impact: Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
 July 8, 2015 Board Meeting

APPROVAL OF FUND-RAISERS

<u>School</u>	<u>Fund-Raising Activity</u>	<u>Activity Sponsor</u>
Chavez Elementary	Fall and Spring Stocking Stuffers, Do Do bags, Spring Catalog	Principal and Staff of Chavez
Hanna Ranch Elementary	Mixed Bags	Hanna Ranch PTA
Hanna Ranch Elementary	Otis Spunkmeyer Cookie Dough	Hanna Ranch PTA
Hanna Ranch Elementary	Pre-Packed Ice-Cream Sale	5th Grade Teacher and Student
Hanna Ranch Elementary	Sale of Jamba Juice	Hanna Ranch PTA
Hanna Ranch Elementary	Sale of Pre-Packed Snacks	Hanna Ranch PTA and 5th Grade Class
Hanna Ranch Elementary	Sale of Snack During Movie	Hanna Ranch PTA and 5th Grade Class
Ohlone Elementary	Sale of See's Candy Prior to Halloween, Valentine's Day and Easter	Ohlone PTA
Hercules Middle	Sale of Jamba Juice	Hercules Middle School
Pinole Valley High	Selling Pre-Packed Cotton Candy and Face Painting at El Sobrante Stroll	PVHS Varsity Cheer and Dance Team
Pinole Valley High	Sale of Class T-Shirts	PVHS Class of 2016
Pinole Valley High	Senior Boat Cruise	PVHS Class of 2016
Pinole Valley High	Spirit Face Painting Booth	PVHS Varsity Cheer and Dance Team
Pinole Valley High	Homecoming Spirit Packs- Foam Fingers, Poms, Mini Megaphones, Spirit Tattoos, Spartan Pencils, Spartan Drawstring Bags	PVHS Varsity Cheer and Dance Team

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Date: July 8, 2015

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.4

Subject: Adoption of Resolution No. 15-1516, 16-1516 and 17-1516: Replacement of Outdated Warrant

Background Information: Government Code Section 298029(c) allows the governing board, by resolution, to order replacement checks be issued for warrants that are stale dated. This resolution authorizes the issuance of checks to replace the outdated warrants for Margaret Maher, Rebecca Ridenour and Maria Laarni Ivey. Staff recommends replacement of the stale dated warrants.

Recommendation: Recommend approval to replace the outdated warrants.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO.15-1516
REPLACEMENT OF OUTDATED WARRANT
July 8, 2015

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated.

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue a check to replace the following stale dated check:

Type:	Payroll Check
Payee:	Margaret Maher
Check No.:	635483
Amount:	\$90.23
Issue Dates:	12/02/11

PASSED AND ADOPTED on the 8th day of July, 2015, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District.

Bruce Harter
Secretary, Board of Education

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO.16-1516
REPLACEMENT OF OUTDATED WARRANT
July 8, 2015

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated.

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue a check to replace the following stale dated check:

Type:	Payroll Check
Payee:	Rebecca Ridenour
Check No.:	633771
Amount:	\$44.37
Issue Dates:	12/02/11

PASSED AND ADOPTED on the 8th day of July, 2015, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District.

Bruce Harter
Secretary, Board of Education

BOARD OF EDUCATION
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
RESOLUTION NO.17-1516
REPLACEMENT OF OUTDATED WARRANT
July 8, 2015

WHEREAS Government Code Section 29802(c) allows the governing board, by resolution, to order that a replacement check be issued for a warrant that is stale dated.

BE IT RESOLVED, by the Board of Education of the West Contra Costa Unified School District, that we issue a check to replace the following stale dated check:

Type:	AP Check
Payee:	Maria Laarni Ivey
Check No.:	111320
Amount:	\$66.03
Issue Dates:	06/17/14

PASSED AND ADOPTED on the 8th day of July, 2015, at a regular meeting of the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a full, true and correct copy of a resolution passed at a meeting of the Board of Education, of the West Contra Costa Unified School District.

Bruce Harter
Secretary, Board of Education

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 Bissell Avenue
Richmond, California 94801-3135
Office of Superintendent of Schools

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 8, 2015

From: Sheri Gamba
Associate Superintendent Business Services

Agenda Item: CI C.5

Subject: Revised Board Policy (BP) 3100 - Budget

Background Information:

The Business Services Department is requesting a revision to Board Policy 3100 to align the budget process with the Local Control Accountability Plan (LCAP) per Education Code 42127 along with various edits recommended by the California School Board Association since 2011.

Recommendation: Recommend Approval

Fiscal Impact: None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa USD

Board Policy

Budget

BP 3100

Business and Noninstructional Operations

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's strategic **and local control accountability (LCAP)** -plans. The district budget shall guide administrative decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitations as pursuant to Government Code 7900-7914. (Education Code 42122)

The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127. He/she shall annually notify the County Superintendent of Schools of the district's ~~decision to use the single~~ **timeline for the** budget adoption process ~~in the subsequent~~ **each** year.

The Superintendent shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff at all levels in the development of budget projections.

At a public meeting held on a date after the public hearing on the budget, the Board shall adopt the budget following its adoption of the LCAP or an annual update to the LCAP at the same meeting. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127)

The Board encourages public input in the budget development process and shall hold a public hearings ~~and meetings~~ **on the proposed budget** in accordance with ~~law~~ **Education Code 42103 and 42127.**

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and strategic plan and on realistic projections of available funds. The Board also shall establish budget assumptions or parameters which may take into consideration the stability of funding sources, enrollment trends, legal requirements and constraints, anticipated increases and/or decreases in the cost of services and supplies, use of one-time resources, categorical program requirements, scheduled salary increases, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

~~The Board encourages public input in the budget process and shall hold public hearings and meetings in accordance with Education Code 42103 and 42127.~~

The budget that is formally adopted by the Board shall ~~be in the format~~ **adhere to the state's Standardized Account Code Structure** as prescribed by the Superintendent of Public Instruction.—. **(Education Code 42126, 42127)** The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff and public.

Budget Criteria and Standards

The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of law. (Education Code 33128.3; 5 CCR 15443)

In developing the district budget, the Superintendent or designee shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected revenue limit, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, ~~and the status of labor agreements,~~ **the LCAP, and LCAP expenditures.** (Education Code ~~33127, 33128,~~ **33128.3**, 33129, **42127.01**; 5 CCR 15440-15451)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students.

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. Nonspendable fund balance includes amounts that are not expected to be converted to

cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.

2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.

3. Committed fund balance includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts which the Board or its designee intends to use for a specific purpose.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent or designee and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements.

5. Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance. **The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.**

Budget Amendments or Adjustments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the finding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures. In addition, budget amendments shall be submitted for Board approval when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, and/or other significant changes occur that impact budget projections. The First Interim and Second Interim Financial Report adoption will include the action to adopt an

amended budget in keeping with the financial projections in place for those periods.

Legal Reference:

EDUCATION CODE

- 1240 Duties of county superintendent of schools
- 33127-33131 Standards and criteria for local budgets and expenditures
- 35035 Powers and duties of superintendent
- 35161 Powers and duties, generally, of governing boards
- 42103 Public hearing on proposed budget; requirements for content of proposed budget
- 42122-42129 Budget requirements
- 42130-42134 Financial certifications
- 42140-42141 Disclosure of fiscal obligations
- 42238.01-42238.07 Local control funding formula**
- 42602 Use of unbudgeted funds
- 42605 Tier 3 categorical flexibility
- 42610 Appropriation of excess funds and limitation thereon
- 44518-44519.2 Chief business officer training program
- 45253 Annual budget of personnel commission
- 45254 First year budget of personnel commission

GOVERNMENT CODE

- 7900-7914 Appropriations limit

CODE OF REGULATIONS, TITLE 5

- 15060 Standardized account code structure
- 15440-15451 Criteria and standards for school district budgets
- 15494-15496 Local control funding formula, expenditures**

Management Resources:

CSBA PUBLICATIONS

- Maximizing School Board Governance: Budget Planning and Adoption, 2006
- Maximizing School Board Governance: Understanding District Budgets, 2006
- School Finance CD-ROM, 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

- California School Accounting Manual
- New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

- Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

- Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

- Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009
- Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004
- Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State

and Local Governments, June 1999

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

Legislative Analyst's Office: <http://www.lao.ca.gov>

School Services of California, Inc.: <http://www.sscal.com>

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: October 19, 2011 Richmond, California

updated: July 8, 2015 Richmond, California

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 8, 2015
From: Bruce Harter, Superintendent **Agenda Item:** CI C.6
Subject: Resolution Nos. 01-1516 through 14-1516: Board of Education Annual Resolutions for the 2015-2016 School Year

Background Information:

Approval is recommended of the Board of Education Annual Resolutions Nos. 01-1516 through 14-1516 for the 2015-2016 school year.

Recommendation: Recommend Approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

ANNUAL BOARD RESOLUTIONS

2015 - 2016

Resolution No. 01-1516	Fiscal Agents
Resolution No. 02-1516	Transmittal of Funds
Resolution No. 03-1516	Designation of District Disbursing Officer
Resolution No. 04-1516	Deposits - Collections
Resolution No. 05-1516	Revolving Cash Account
Resolution No. 06-1516	Purchase Order and Contract Signatures
Resolution No. 07-1516	Inter-District Attendance Agreements
Resolution No. 08-1516	Federal and State Projects - Authorized Agents
Resolution No. 09-1516	Real Property for Facility Programs – Authorized Agent
Resolution No. 10-1516	Self-Insured Retention Liability Insurance
Resolution No. 11-1516	State and Federal Surplus Property Program
Resolution No. 12-1516	E-Rate – Authorized Agent
Resolution No. 13-1516	Excused Absence for Religious Instruction
Resolution No. 14-1516	Verification of Illness or Quarantine Absence

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 01-1516

Fiscal Agents

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized as fiscal agents for the West Contra Costa Unified School District effective July 1, 2015.

Superintendent

Associate Superintendent
Business Services

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 02-1516

Transmittal of Funds

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

Any **one** of the following persons:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

MARK BONNETT
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

DANIELA PARASIDIS
EXECUTIVE DIRECTOR, BUSINESS SERVICES

REGINA WEBBER
DIRECTOR, BUSINESS SERVICES

be authorized to sign checks drawn on the General Fund Deposit account in the Mechanics Bank, Mira Vista Branch, for payment to the Contra Costa County Treasurer for the purpose of transmitting District funds effective July 1, 2015.

Superintendent

Associate Superintendent, Business Services

Executive Director, Business Services

Executive Director, Business Services/Bond

Director, Business Services

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 03-1516
Designation of District Disbursing Officer

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT OF SCHOOLS

be designated as District Disbursing Officer and authorized to sign checks for all District accounts, for all vendor and payroll checks except those manually prepared checks currently referenced in the designated Annual Board Resolution No. 5 effective July 1, 2015.

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 04-1516

Deposits - Collections

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

The Superintendent of Schools of Contra Costa County be authorized to make deposits of collections received by this District, prepare deposit permits for such collections and make statements under oath in connection therewith required by Section 26901 of the Government Code.

IT IS FURTHER RESOLVED AND HEREBY ORDERED that the following persons:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

MARK BONNETT
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

DANIELA PARASIDIS
EXECUTIVE DIRECTOR, BUSINESS SERVICES

REGINA WEBBER
DIRECTOR, BUSINESS SERVICES

are authorized to sign the collection advice certificate requesting County Superintendent to prepare deposit permits for the District effective July 1, 2015.

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 05-1516
Revolving Cash Account**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

The Revolving Cash Account be \$70,000 and that any **two** of the following persons be authorized to sign checks drawn on said account:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

MARK BONNETT
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

DANIELA PARASIDIS
EXECUTIVE DIRECTOR, BUSINESS SERVICES

REGINA WEBBER
DIRECTOR, BUSINESS SERVICES

with such expenditures to be ratified by the Board of Education at least once a month effective July 1, 2015.

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 06-1516
Purchase Order and Contract Signatures**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

DAVID JOHNSTON
DIRECTOR OF GENERAL SERVICES

or designee, be authorized to sign purchase orders and contracts of the West Contra Costa Unified School District that are duly approved or ratified by the Board of Education in its approval of regular monthly report of expenditures effective July 1, 2015.

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 07-1516
Inter-District Attendance Agreements**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

or

DR. WENDELL GREER
ASSOCIATE SUPERINTENDENT, K-ADULT OPERATIONS

be authorized to sign all inter-district attendance agreements with other school districts during the fiscal year effective July 1, 2015.

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 08-1516

Federal and State Projects - Authorized Agents

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

or

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

or

MARK BONNETT
EXECUTIVE DIRECTOR, BUSINESS SERVICES/BOND

or

DANIELA PARASIDIS
EXECUTIVE DIRECTOR, BUSINESS SERVICES

Or

REGINA WEBBER
DIRECTOR, BUSINESS SERVICES

be authorized to act as fiscal agents of the West Contra Costa Unified School District in all matters pursuant to the application of any Federal or State project applications as may be submitted by the District effective July 1, 2015.

Superintendent

Associate Superintendent
Business Services

Executive Director
Business Services/ Bond

Executive Director
Business Services

Director
Business Services

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 09-1516

Real Property for Facility Programs - Authorized Agent

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized to sign for real property transactions related to the West Contra Costa Unified School District's facilities program in all matters pursuant to the State School Building Aid Projects.

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COST UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 10-1516
Self-Insured Retention Liability Insurance**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

DR. BRUCE HARTER
SUPERINTENDENT

or

KENNETH WHITTEMORE
ASSISTANT SUPERINTENDENT FOR HUMAN RESOURCES

or

SHERI GAMBA
ASSOCIATE SUPERINTENDENT FOR BUSINESS SERVICES

be authorized to settle all District liability claims under a \$50,000 limit as duly negotiated by the District's claims adjuster and the District's legal counsel effective July 1, 2015.

PASSED AND ADOPTED this Eighth day of July 2015 at the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COST UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 11-1516
State and Federal Surplus Property Program**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

The officials and/or employees of the District whose names, titles and signatures are listed below, shall be and are hereby authorized as District representatives to acquire government surplus property from the California Department of General Services.

NAME	TITLE	SIGNATURE
Luis Freese	Executive Director Maintenance & Operations	_____
David Johnston	Director of General Services	_____
Jim Gant	Warehouse Supervisor	_____
Ken McDaniel	Maintenance Manager	_____

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**BEFORE THE BOARD OF EDUCATION OF THE
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
CONTRA COSTA COUNTY, CALIFORNIA**

RESOLUTION NO. 12-1516

**Authorization to Sign Applications and Associated Documents in Support of Applications
for Eligibility Determination and Funding for E-Rate – Authorized Agent**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

Bruce Harter, Superintendent of Schools

Sheri Gamba, Associate Superintendent, Business Services

Mary Phillips, Chief Technology Officer

be authorized to sign for, authorize, and execute all transactions related to the E-Rate program as administered by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) which was set up in 1997 when the Federal Communications Commission (FCC) adopted a Universal Service Order implementing the Telecommunications Act of 1996.

PASSED AND ADOPTED by the Governing Board of the West Contra Costa Unified School District, this Eighth day of July 2015, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

_____ President, Board of Education

_____ Clerk, Board of Education

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 13-1516
Excused Absence for Religious Instruction**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

In accordance with Education Code §46014, pupils, with written consent of their parents or guardian, may be excused from school in order to participate in religious exercise or to receive moral and religious instruction at their respective places of worship or at other suitable places away from school property designated by the religious group, church, or denomination subject to the following conditions:

1. Each pupil so excused shall attend school at least the minimum school day for his/her grade.
2. No pupil shall be excused from school for such purposes on more than four (4) days per school month.

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

**RESOLUTION NO. 14-1516
Verification of Illness or Quarantine Absence**

BE IT RESOLVED by the Board of Education of the West Contra Costa Unified School District and hereby ordered that:

Any of the following employees of the District shall make verification of illness or quarantine absence:

1. Superintendent
2. School or Public Health Nurse
3. Guidance Consultant
4. Physician
5. Principal
6. Teacher
7. Attendance Supervisor (5CCR421)
8. School Secretary or Clerk or other qualified employee assigned by the District Superintendent or Principal to make verification.

Verification of illness or quarantine absence shall be made by any of the following procedures:

1. By telephone conversation giving complete information:
 - a. Name of person being called
 - b. Name of pupil concerned
 - c. Name of authorized school person receiving or placing call
 - d. Date of call
 - e. Date of absence
2. By written note from parents
3. By visiting the pupil's home or by other reasonable method which establishes the fact that the pupil was actually ill or quarantined.

PASSED AND ADOPTED this Eighth day of July 2015 by the Board of Education of the West Contra Costa Unified School District, County of Contra Costa, State of California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 8, 2015

From: Kenneth L. Whittemore,
Assistant Superintendent Human Resources

Agenda Item: CI C.7

Subject: Routine Personnel Changes - Certificated

Background Information:

Routine personnel changes include actions to hire, promote, or terminate certificated employees in accordance with appropriate laws, established policies and procedures.

Recommendation: Ratify and Approve Certificated Personnel Changes

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
 July 8, 2015
 CERTIFICATED EMPLOYEE RATIFICATION

NEW HIRES			
<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Hire Date</u>
Castro, Kimberlee	PSC	School Psychologist	8/10/2015
Harris, Arthur	PSC	School Psychologist	8/10/2015
Madamba, Michelle	PSC	School Psychologist	8/10/2015
Raher, Zachary	Math Department	Math Coach	8/17/2015
Van Laeken, Eric	Math Department	Math Coach	8/17/2015
Greub, Eston	De Anza High	Spanish SEI	8/20/2015
Myrga, Michael	De Anza High	Chemistry SEI	8/20/2015
Pintado, David	De Anza High	Hospital Health Services SEI	8/20/2015
Ferry, Christina	DeJean Middle	English SEI	8/20/2015
Galdamez, Marlon	Downer Elementary	3rd SEI	8/20/2015
Brumfield, Jason	Hanna Ranch Elementary	1st SEI	8/20/2015
Ampon, Marc	Helms Middle	English SEI	8/20/2015
Ben-Shalom, Gabriel	Helms Middle	Science SEI	8/20/2015
Barns, Tasha	Kennedy High	Biology/Chemistry SEI	8/20/2015
Perez, Lysett	King Elementary	Kindergarten SEI	8/20/2015
Uriostegue, Pedro	Korematsu Middle	Social Science DLI	8/20/2015
Holdredge, Kelsey	Tara Hills Elementary	4th SEI	8/20/2015

RESIGNATIONS			
<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Last Day Worked</u>
Szot, Ashlee	De Anza High	English SEI	6/5/2015
Corrigan, Melissa	De Anza High	Spanish SEI	6/5/2015
Harris, Courtney	DeJean Middle	English/ELD SEI	6/5/2015
Shah, Komal	DeJean Middle	Math SEI	6/5/2015
Lopez, Maribel	Dover Elementary	2nd TBE	6/5/2015
Reyes, Jackeline	El Cerrito High	Spanish SEI	6/5/2015
Bush, Carmen	El Cerrito High	English/Theatre SEI	6/5/2015
Li, Alison	Hanna Ranch	RSP SEI	6/5/2015
Anderson, Allan	Helms Middle	Computer Science SEI	6/5/2015
Shie, Andre	Helms Middle	Math SEI	6/5/2015
Dickenson, Gina	Helms Middle	PE/Dance SEI	6/5/2015
Bollaidlaw, Alexandra	Helms Middle	RSP SEI	6/5/2015
Bidegainberry, Nicolle	Helms Middle	Science SEI	6/5/2015
Moreno, Joseph	Hercules High/Mira Vista	Band/Social Science/Computer SEI	6/5/2015
Donaldson, Ann	Hercules Middle	NSH SEI	6/5/2015
Thrift, Joyce	Hercules Middle/High	English/Theatre SEI	6/5/2015

RESIGNATIONS CONTINUED

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Last Day Worked</u>
Staley, Ginger	Kennedy High	Chemistry SEI	6/5/2015
Schmidt, Kristiana	Nystrom Elementary	Kindergarten SEI	6/5/2015
Garber, Elizabeth	Pinole Middle	Science SEI	6/5/2015
Seider, Samuel	Richmond High	Chemistry SEI	6/5/2015
Moreno, Amanda	Richmond High	English SEI	6/5/2015
Wilson, Annacy	Richmond High	RSP SEI	6/5/2015
Titus, Jennifer	Sheldon Elementary	RSP SEI	6/5/2015
Waskey, Jennifer	Wilson Elementary	4th SEI	6/5/2015
Neuman, Mallory	El Cerrito High	Counselor	6/9/2015
Kikalo, Kaitlin	Richmond High	Math SEI	6/10/2015
Lopez, Silvia	PSC	School Nurse	7/10/2015

RETIREMENTS

<u>Name</u>	<u>Site</u>	<u>Position</u>	<u>Last Day Worked</u>
Kuntz-Cote, Mary	De Anza High	Librarian	6/5/2015
Loy, Susan	Hercules High	SH/VI	6/5/2015
Ganick, Leslie	Pinole Valley High	English SEI	6/5/2015
Melis, Mary	Richmond High	Chemistry/Biology SEI	6/5/2015
Zolly, Mary	Vista High	Independent Study SEI	6/5/2015
Penny-James, Barbara	Ford Elementary	Principal	6/26/2015

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 8, 2015
From: Lisa LeBlanc **Agenda Item:** CI C.8
Associate Superintendent, Operations
Subject: Ratification and Approval of Engineering Services Contracts

Background Information:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts.

Fiscal Impact: Total for this action: \$240,034. Funding sources are Bond Fund.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
FACILITIES PLANNING AND CONSTRUCTION**

ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS

Project/Funding	Dates	Firm	Contract Cost	Reference
Nystrom Elementary School Modernization Project Bond Measure Funded (PID:1441205-02)	June 2015	Interactive Resources	\$3,259	Additional Design Services.
Scope of Work: Additional design and engineering services to install a backflow preventer and strainer at main fire service.				

De Anza High School Building 10 and Fields Project Bond Measure Funded (PID:3521208-02)	June 2015	RGA Environmental	\$2,070	Environmental Engineering Services.
Scope of Work: Environmental sampling, testing and reporting services.				

Coronado ES Campus Replacement Project Bond Measure Funded (PID:1121341-00)	April 2015	HY Architects	\$5,405	Additional Furniture, Fixture and Equipment (FF&E) design and planning services
Scope of Work: Revise FF&E bid specification to align with programmatic needs.				

El Cerrito High School Bond Measure Funded	June 2015 through October 2015	Cornerstone Structural Engineering Group	\$229,300	Structural Engineering Services.
Scope of Work: DSA has reviewed the Seismic funding Eligibility Evaluation Report and determined the following buildings are eligible for additional review requiring a Structural Engineer's report and Tier 2 analysis: El Cerrito High School Building F, C, and G.				

July 8, 2015

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 8, 2015

From: Lisa LeBlanc
Associate Superintendent, Operations

Agenda Item: CI C.9

Subject: Ratification of Negotiated Change Orders

Background information:

Staff is seeking ratification of Change Orders on the following current District construction projects: Valley View ES Interim Campus; El Cerrito HS Stadium; De Anza HS Linked Learning; Dover ES Ph2 Parking and Site Improvements; Kennedy HS Digital Fab Lab; Sylvester Greenwood Academy & LPS. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

In accordance with Public Contract Code 20118.4, the Board, by ratifying these Change Orders, finds that it would have been futile to publicly bid the work in question because of the tight time frames to complete this work without affecting the operations of the District, and that the public is best served by having this work completed by the contractor on the project.

Recommendation:

Ratify negotiated Change Orders as noted.

Fiscal Impact: \$281,671.55 Funded from Bond Fund

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

July 8, 2015 Change Order Summary

	Project	Company	Original Contract	Previously Approved/ Ratified CO's	CO's Pending Ratification	Change Percent	Total CO's	Total CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
1	Valley View ES Interim Campus	Roebbelen Contracting	\$3,466,000.00	\$0.00	\$32,762.00	0.945%	\$32,762.00	0.95%	\$3,498,762.00	1
2	El Cerrito HS Stadium	Wright Contracting	\$13,438,000.00	\$271,108.00	\$11,585.00	0.09%	\$302,764.00	2.25%	\$13,740,764.00	28
					\$14,111.00	0.11%				29
					\$5,960.00	0.04%				30
3	De Anza HS Linked Learning Building	BHM Construction, Inc.	\$17,750,953.00	\$361,683.00	\$7,976.00	0.04%	\$369,082.00	2.08%	\$18,120,035.00	25
					-\$577.00	0.00%				26
4	Dover ES Ph2 Parking and Site Improvements	EVRA Construction	\$715,000.00	\$54,005.00	-\$6,000.00	-0.84%	\$48,005.00	6.71%	\$763,005.00	3
5	Kennedy HS Digital Fab Lab	GECO, Inc.	\$893,000.00	\$7,261.57	\$2,073.11	0.23%	\$11,129.12	1.25%	\$904,129.12	3
					\$1,794.44	0.20%				4
6	Sylvester Greenwood Academy & LPS	Lathrop Construction Associates, Inc.	\$53,887,350.00	\$2,537,969.00	\$54,931.00	0.10%	\$2,749,956.00	5.10%	\$56,637,306.00	78
					\$62,691.00	0.12%				79
					\$94,365.00	0.18%				80

Total Board Action	\$281,671.55
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Note: the proposed Board Action is to Approve all Change Orders below ten percent (10%) of the Contract Value.

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 8, 2015
From: Lisa LeBlanc **Agenda Item:** CI C.10
Associate Superintendent for Operations
Subject: Alvarado Adult Restroom Remodel Award of Contract

Background Information:

Architects MA prepared the plans and specifications for the project. The scope of work includes: remodeling an existing storage room (which was originally constructed as a kitchen) into fully-accessible male and female multi-accommodation restrooms. The proposed remodel shall require concrete floor slab removal and replacement as well as new non-load bearing wood stud wall construction. The remodel shall also include new floor, wall, and ceiling finishes, new partitions, new exhaust ventilation, new plumbing piping & fixtures, and new electrical power & lighting systems.

The District conducted a public bid process for the project. Bids were opened on July 1, 2015. Three contractors submitted a bid, A&E Emaar Company \$183,500; ERA Construction \$188,425; Streamline Builders \$267,900. Total bid is the sum of base bid and unit pricing. This benefits the District by locking in unit pricing to be used in negotiating future change orders. The apparent lowest responsive, responsible bidder is A&E Emaar Company.

The contract award is only associated with the lump sum base bid: A&E Emaar Company \$177,500; ERA Construction \$185,000; Streamline Builders \$265,000.

Recommendation:

Award the contract to the lowest responsive, responsible bidder after the expiration of the bid protest period.

Fiscal Impact: Funded from Fund 40.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 8, 2015
From: Lisa LeBlanc **Agenda Item:** CI C.11
Associate Superintendent, Operations
Subject: Approval of Amendment 1 to Memorandum of Understanding with City of El Cerrito ("MOU")

Background Information:

The construction at Korematsu Middle School project included the installation of a new storm water line that required crossing through the Castro Park ball field. The work at the field was completed in September 2014, however, the resulting field conditions were inconsistent, creating a safety concern. The District and the City agreed to improve the playing surface and environment. On March 3, 2015, the Board ratified the MOU to design, manage and contribute \$200,000.00 for the renovation project of the athletic field located at Castro Park. The City received two bids on May 5, 2015 and the lowest bid exceeded the project budget and Engineer's Base Bid Estimate.

In an effort to keep the schedule of completing the work this summer the city has requested an amendment to the MOU that will increase the District's contribution by \$50,000. The MOU will allow the City to award the project and negotiate the scope of services to meet the intent of the project design. Project improvements include: replacement of irrigation system, grading, new sod, landscaping, and fencing. The field will be used by the students of Korematsu for their athletic programs during the school day.

Recommendation:

Approve Amendment 1 to Memorandum of Understanding.

Fiscal Impact: \$50,000. Funded by MRAD.

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 8, 2015
From: Lisa LeBlanc **Agenda Item:** CI C.12
Associate Superintendent, Operations
Subject: Williams Lawsuit Complaints Quarterly Report

Background Information:

The Williams Lawsuit requires that a quarterly report be brought before the Board of Education reflecting the number of complaints filed with any school in the district during a particular quarter. This report reflects the time period from April 1, 2015 through June 30, 2015.

Recommendation:

For approval

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____



PRINT

RESET

Quarterly Uniform Complaint Form [Education Code 35186]

District: West Contra Costa Unified School District

Person completing this form: Lisa LeBlanc

Title: Associate Superintendent, Operations

Quarterly Report Submission Date: *(check one)*

- April 30, 2015 (Jan-Mar 2015)
- July 31, 2015 (Apr-Jun 2015)
- October 31, 2015 (Jul-Sep 2015)
- January 31, 2016 (Oct-Dec 2015)

Date for information to be reported publicly at governing board meeting: 7-8-15

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Bruce Harter

Print Name of District Superintendent

Signature of District Superintendent

Date

Please return completed form to Lisa Boyer, Williams Settlement Administrative Assistant
CCCOE – 77 Santa Barbara Rd. Pleasant Hill, CA 94523
FAX: (925) 942-3480 E-MAIL: lboyer@cccoe.k12.ca.us

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 8, 2015
From: Wendell C. Greer (W)
Associate Superintendent, K – Adult Operations **Agenda Item:** D.1
Subject: Recognition of Parent University

Background Information:

We would like to recognize and congratulate the parents that have graduated from the Parent University Program this school year. The seven-week Parent University program teaches parents how to navigate the school system and support their children's long term academic success. Parent University was implemented at Dover, Bayview, DeAnza, Lake, Montalvin, Nystrom, Riverside, Verde, and Wilson; nearly 300 parent graduates completed the program. We commend them for their dedication and commitment.

Recommendation: For Information Only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 8, 2015
From: Bruce Harter **Agenda Item:** F.1
Superintendent
Subject: Meeting Dates for 2015-2016

Background Information:

Board Policy 9100 requires that the Board set the calendar of meetings for the calendar year at its December organizational meeting. Yet for planning and communication purposes, it would be unwise to wait until December each year to set the meeting dates for the first few months of the new calendar year. While the Board would certainly have the authority to change meeting dates, as it does at any time, it is important to establish dates for the first six months of 2016.

The recommended are as follows:

2015 July 8 & 21
August 12
September 2 & 16
September 30 – Joint Meeting with CBOC
October 7 & 21
November 4 & 18
December 9
2016 January 6 & 20
February 10
February 24 – Joint Meeting with CBOC
March 2 & 23
April 13 & 27
May 11 & 25
June 15 & 29

Recommendation:
Recommend Approval

Fiscal Impact:
None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education **Meeting Date:** July 8, 2015
From: Bruce Harter **Agenda Item:** G.1
Superintendent
Subject: WCCUSD Role in Richmond Promise

Background Information:

On July 29, 2014, the Richmond City Council approved the Environmental and Community Investment Agreement (ECIA). The ECIA is an agreement between the City of Richmond and the Chevron Corporation to provide \$90 million to the Richmond community over the next ten years. The City made the Richmond Promise a centerpiece of its agreement, with \$35 million of total ECIA funds allocated to the Promise. This funding is intended to provide direct support to Richmond students, with supplemental administration provided in kind by community partners. The initial \$35 million will be part of a larger financial growth and fundraising strategy to continue to support eligible Richmond students with scholarship awards in perpetuity. The goal is to develop an endowment of at least \$150 million.

City of Richmond staff have developed a draft strategic plan and has scheduled two community stakeholder forums to get community feedback. Many of the initiatives included in the strategic plan are in the WCCUSD LCAP plan, but others are not.

Recommendation:

That the Board discuss the Richmond Promise initiative and give staff direction around the next steps.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____ Seconded by: _____
Approved _____ Not Approved _____ Tabled _____

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION----BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 8, 2015

From: Kenneth L. Whittemore,
Assistant Superintendent Human Resources

Agenda Item: G.2

Subject: Temporary/Substitute Personnel- New Board Policy 4121

Background Information:

This new board policy is recommended by the California School Board Association. The policy will outline the hiring, classification, salary, benefits, paid sick leave, release, and reemployment of temporary, as well as, substitute employees. This policy will also ensure the districts compliance with AB 1552 which requires districts to grant paid sick leave to all employees who work 30 or more days per year which includes temporary and substitute employees.

It is presented tonight as a discussion item and will be brought back at the next board meeting for final action.

Recommendation: Board to review new Board Policy 4121 and provide suggestions for revision.

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by:

Approved _____

Not Approved _____

Tabled _____

**West Contra Costa USD
Board Policy
Temporary/Substitute Personnel**

**BP 4121
Personnel**

The Governing Board recognizes that substitute and temporary personnel perform an essential role in promoting student achievement and desires to employ highly qualified, appropriately credentialed employees to fill such positions.

Hiring

The Superintendent or designee shall recommend candidates for substitute or temporary positions for Board approval, and shall ensure that all substitute and temporary employees are assigned in accordance with law and the authorizations specified in their credential.

Substitute personnel may be employed on an on-call, day-to-day basis.

In addition, after September 1 of any school year, the Board may employ substitute personnel for the remainder of the school year for positions for which no regular employee is available. The district shall first demonstrate to the Commission on Teacher Credentialing the inability to acquire the services of a qualified regular employee. (Education Code 44917)

Permanent or probationary certificated employees who were laid off pursuant to Education Code 44955 and who have a preferred right of reappointment shall be given priority for substitute service in the order of their original employment. (Education Code 44956, 44957)

Classification

At the time of initial employment and each July thereafter, the Board shall classify substitute and temporary employees as such. (Education Code 44915, 44916)

The Board may classify as substitute personnel a teacher hired to fill the position of a regularly employed person who is absent from service. (Education Code 44917)

To address the need for additional certificated employees when regular district employees are absent due to leaves or long-term illness, the Board may classify a teacher who is employed for at least one semester and up to one complete school year as a temporary employee. Any person whose service begins in the second semester and before March 15 may be classified as a temporary employee even if employed for less than a semester. The Board shall determine the number of persons who shall be so employed, which shall not exceed the identified need based on the absence of regular employees. (Education Code 44920)

The Board also shall classify as temporary employees those certificated persons, other than substitute employees, who are employed to:

1. Serve from day to day during the first three months of any school term to teach temporary classes which shall not exist after that time, or perform any other duties which do not last longer than the first three months of any school term (Education Code 44919)
2. Teach in special day and evening classes for adults or in schools of migratory population for not more than four months of any school term (Education Code 44919)
3. Serve in a limited assignment supervising student athletic activities provided such assignments have first been made available to teachers presently employed in the district (Education Code 44919)
4. Serve in a position for a period not to exceed 20 working days in order to prevent the stoppage of district business during an emergency when persons are not immediately available for probationary classification (Education Code 44919)
5. Serve only for the first semester because the district expects a reduction in student enrollment during the second semester due to mid-year graduations (Education Code 44921)

For purposes of classifying employees pursuant to item #1 or #2 above, the school year shall not be divided into more than two school terms. (Education Code 44919)

Any employee hired to provide services in a categorically funded program or project may be employed for a period less than a full school year. He/she may be classified as a temporary employee if the period of employment will end at the expiration of that program or project. (Education Code 44909)

Salary and Benefits

The Board shall adopt and make public a salary schedule setting the daily or pay period rate(s) for substitute employees for all categories or classes of certificated employees of the district. (Education Code 44977, 45030)

Temporary employees shall participate in the health and welfare plans or other fringe benefits of the district.

Paid Sick Leave

Any temporary or substitute employee who works for 30 or more days within a year of his/her employment shall be credited with 24 hours of paid sick leave for that year. Unused sick leave shall not carry over to the following year of employment. (Labor Code 246)

A temporary or substitute employee may use accrued sick leave for absences due to: (Labor Code 246.5)

1. The diagnosis, care, or treatment of an existing health condition of, or preventive care for, the employee or his/her family member as defined in Labor Code 245.5

2. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking

No employee shall be denied the right to use accrued sick days and the district shall not in any manner discriminate or retaliate against any employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249. The Superintendent or designee shall display a poster containing required information, provide notice to eligible employees of their sick leave rights, keep of records of employees' use of sick leave for three years, and comply with other requirements specified in Labor Code 245-249 and in AR 4161.1/4361.1 - Personal Illness/Injury Leave.

Release from Employment/Dismissal

The Board may dismiss a substitute employee at any time at its discretion. (Education Code 44953)

The Board may release a temporary employee at its discretion if the employee has served less than 75 percent of the number of days the regular schools of the district are maintained during one school year. After serving 75 percent of the number of days that district schools are maintained during one school year, a temporary employee may be released as long as he/she is notified, before the last day of June, of the district's decision not to reelect him/her for the following school year. (Education Code 37200, 44954)

Reemployment as a Probationary Employee

Unless released from employment pursuant to Education Code 44954, any person employed for one complete school year as a temporary employee shall, if reemployed for the following school year in a vacant position requiring certification qualifications, be classified as a probationary employee. With the exception of on-call, day-to-day substitutes, if a temporary or substitute employee performs the duties normally required of certificated employees for at least 75 percent of the number of days the regular schools of the district were maintained in that school year and is then employed as a probationary employee for the following school year, his/her previous employment as a temporary or substitute employee shall be credited as one year's employment as a probationary employee for purposes of acquiring permanent status. (Education Code 44917, 44918, 44920)

Vacant position means a position in which the employee is qualified to serve and which is not filled by a permanent or probationary employee. It shall not include a position which would be filled by a permanent or probationary employee except for the fact that such employee is on leave. (Education Code 44920, 44921)

A temporary employee hired pursuant to item #1 or #2 in the section "Classification" above shall be classified as a probationary employee if the duties continue beyond the time limits of the assignment. (Education Code 44919)

Legal Reference:

EDUCATION CODE

- 22455.5 Provision of retirement plan information to potential members
- 22515 Irrevocable election to join retirement plan
- 37200 School calendar
- 44252.5 State basic skills assessment required for certificated personnel
- 44300 Emergency teaching or specialist permits
- 44830 Employment of certificated persons; requirements of proficiency in basic skills
- 44839.5 Employment of retirant
- 44845 Date of employment
- 44846 Criteria for reemployment preferences
- 44909 Employees providing services through categorically funded programs
- 44914 Substitute and probationary employment computation for classification as permanent employee
- 44915 Classification of probationary employees
- 44916 Time of classification; statement of employment status
- 44917 Classification of substitute employees
- 44918 Substitute or temporary employee deemed probationary employee; reemployment rights
- 44919 Classification of temporary employees
- 44920 Employment of certain temporary employees; classifications
- 44921 Employment of temporary employees; reemployment rights (unified and high school districts)
- 44953 Dismissal of substitute employees
- 44954 Release of temporary employees
- 44955 Layoff of permanent and probationary employees
- 44956 Rights of laid-off permanent employees to substitute positions
- 44957 Rights of laid-off probationary employees to substitute positions
- 44977 Salary schedule for substitute employees
- 45030 Substitutes
- 45041 Computation of salary
- 45042 Alternative method of computation for less than one school year
- 45043 Compensation for employment beginning in the second semester
- 56060-56063 Substitute teachers in special education

GOVERNMENT CODE

- 3540.1 Educational Employment Relations Act, definitions

LABOR CODE

- 220 Sections inapplicable to public employees
- 230 Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off
- 230.1 Employers with 25 or more employees; domestic violence, sexual assault and stalking victims, right to time off
- 233 Illness of child, parent, spouse or domestic partner

234 Absence control policy
245-249 Healthy Workplaces, Healthy Families Act of 2014

CODE OF REGULATIONS, TITLE 5

5502 Filing of notice of physical examination for employment of retired person
5503 Physical examination for employment of retired persons
5590 Temporary athletic team coach
80025-80025.5 Emergency substitute teaching permits

COURT DECISIONS

McIntyre v. Sonoma Valley Unified School District (2012) 206 Cal.App.4th 170
Stockton Teachers Association CTA/NEA v. Stockton Unified School District (2012) 204
Cal.App.4th 446
Neily v. Manhattan Beach Unified School District, (2011) 192 Cal.App.4th 187
California Teachers Association v. Vallejo City Unified School District, (2007) 149 Cal.App.4th
135
Bakersfield Elementary Teachers Assn. v. Bakersfield City School District, (2006) 145
Cal.App.4th 1260, 1277
Kavanaugh v. West Sonoma Union High School District, (2003) 29 Cal.4th 911

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
adopted: Richmond, California

West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, California 94801
Office of the Superintendent

ITEM REQUIRING ATTENTION---BOARD OF EDUCATION

To: Board of Education

Meeting Date: July 8, 2015

From: Lisa LeBlanc
Associate Superintendent, Operations

Agenda Item: G.3

Subject: Project Status Report

Background Information:

The following are provided for review of Facilities Planning and Construction in the District's Bond Program and for information regarding individual projects:

- Engineering Officer's Report
- Construction Status Reports

Recommendation:

For information only

Fiscal Impact: None

DISPOSITION BY BOARD OF EDUCATION

Motion by: _____

Seconded by: _____

Approved _____

Not Approved _____

Tabled _____

PROJECT STATUS REPORT

Coronado Elementary School - Reconstruction

Period Ending: 6/30/2015

Scope: Reconstruction Project

Construction Status:

Architect: WLC Architects
 Project Manager: Rene Barrera, SGI Construction Management
 Project Engineer: Marcus Blackmon
 Contractor: Lathrop Construction Associates
 Inspector: Kris Gilbert
 WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed:	1/6/2014		
		Original	Approved
Construction Schedule (days):	510	37	
Original Completion Date:	5/31/2015		
Projected Completion:	7/7/2015		

Buildings:

Building A	Administration
Building C	Classrooms
Building K	Classrooms
Building M	Multi-Purpose Room

Progress This Period:

- **Building A** - Completed light fixture installation, P-Lam wall panel, tackable wall panels and resilient floor preparation.
- **Building C** - Resilient flooring, installed perforated metal panels at corridor and completed casework installation
- **Building K** - Installed skylights, casework and wood trim.
- **Building M** - Completed stage flooring and electrical/low voltage trim installation. Installed mirrors, window coverings and drapery.
- **Site Work** - Continued planting, placed mulch, decomposed granite, commenced asphalt color coat, striping and placed grass at ball field.

Anticipated Progress Next Period:

- **Building A** - Electrical & low voltage trim installation, resilient floor installation, final clean and punch list.
- **Building C, K, & M** - Final clean, architect's review and punch list.
- **Site Work** - Complete decomposed granite placement and asphalt striping.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	547
Construction Calendar Days Elapsed:	540
Construction Calendar Days Remaining:	7
Percent of Construction Completed:	97%

Percentage of Work Done **97%** **Total Project**

Proposed Changes:

General Comment:

Projected completion date of 7/7/15 due to rain days extension.

Progress Photos: 6/30/2015



Multi-Purpose Room



Ball field Grass



Building C Corridor

PROJECT STATUS REPORT

DeAnza High School - Building 10 Linked Learning & Sports Fields
 Period Ending: 6/30/2015

Scope: Building 10 Linked Learning & Sports Fields

Construction Status:

Architect: DLM Architects
 Project Manager: Paul Orr, SGI Construction Management
 Project Engineer: Gaile Suarez, SGI Construction Management
 Contractor: BHM Construction, Inc.
 Inspector: Mark Eriksen
 WCCUSD Mgr: Ferdinand Vergeire

Contract Status:

Notice to Proceed:	10/13/2014		
		Original	Approved
Construction Schedule (days):	395		6
Original Completion Date:	11/12/2015		
Projected Completion:	11/18/2015		

Buildings:

Building 10	Linked Learning
	Sports Fields

Progress This Period:

- Landscape underground installation.
- Storm drain & fire water installation.
- Form curb and gutter at parking lots.
- AB at parking lots 1, 2, & 3.
- Roofing installation on going.
- Waterproofing inspections on going.
- MEP rough in at building complete.
- Interior wall, soffit, and ceiling framing complete.

Anticipated Progress Next Period:

- Exterior building paper & rain screen.
- Install aluminum window system.
- Install skylights.
- Drywall, tape, mud.
- Building Paper and Trim.
- Demo of existing parking lot at new soccer field.
- Form curb and gutter at parking lots.
- Landscaping, Paving, Flatwork
- Phase No. 2 Demo (buildings and existing paving) and begin site underground activities.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	401
Construction Calendar Days Elapsed:	260
Construction Calendar Days Remaining:	141
Percent of Construction Completed:	59%

Percentage of Work Done	59%	Total Project
--------------------------------	------------	----------------------

Proposed Changes:

General Comment:

Projected completion date 11/18/15.

Progress Photos: 6/30/2015



Practice Field Fencing



Scaffolding at Building 10 perimeter



Retaining wall

PROJECT STATUS REPORT

El Cerrito High School - Stadium

Period Ending: 6/30/2015

Scope: Stadium

Construction Status:

Architect: WLC Architects
 Project Manager: David Haddad, SGI Construction Management
 Project Engineer: Maria Zupo, SGI Construction Management
 Contractor: Wright Contracting, Inc.
 Inspector: Kris Gilbert, WCCUSD
 WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed:	1/27/2014		
		Original	Approved
Construction Schedule (days):	608		36
Original Completion Date:	9/27/2015		
Projected Completion:	11/2/2015		

Buildings:

Building A	Restrooms & Visitors Team Room
Building B	Weight Room
Building C	Home Locker Room
Building D	Home Restroom
Building E	Concession & Storage
Building F	Storage
New Bleacher	Bleacher and Press Box

Progress This Period:

- **Building A & B:** Drywall, taping and finish is complete.
- **Building C, D & E:** Drywall taping complete and finish work is ongoing
- Asphalt base layer has been completed at majority of track.
- Visitor bleacher installation is ongoing with siding and storage enclosure.
- Abatement of home bleachers paint is underway.
- Site furnishing have been delivered.
- Removal of temporary access road has begun.

Anticipated Progress Next Period:

- **Building A, B, C, D & E:** Drywall finish will be completed, tile, painting, acoustical ceiling, epoxy flooring and casework will begin..
- Visitor bleacher siding will be completed and storage space underneath will be underway.
- Temporary access road removal will be completed.
- Punch items on home bleachers abatement will be completed.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	644
Construction Calendar Days Elapsed:	519
Construction Calendar Days Remaining:	125
Percent of Construction Completed:	76%

Percentage of Work Done **76%** **Total Project**

Proposed Changes:

General Comment:

Projected completion date of 11/2/15 due to rain days extension.

Progress Photos: 6/30/2015



Home Locker Room and adjacent site concrete



Site Furnishings



Site-Area Photo

PROJECT STATUS REPORT

Kennedy High School - Digital Fabrication Laboratory
 Period Ending: 6/30/2015

Scope: Digital Fabrication Laboratory

Construction Status:

Architect: DLM Architects
 Project Manager: Herman Blackmon Jr.
 Project Engineer:
 Contractor: GECO, Inc.
 Inspector: Brad Williamson
 WCCUSD Mgr:

Contract Status:

Notice to Proceed:	4/8/2015		
		Original	Approved
Construction Schedule (days):	69		14
Original Completion Date:	6/16/2015		
Projected Completion:	6/30/2015		

Buildings:

Building 600

Progress This Period:

- Install electrical panel, storefront system, lay flooring and cabinets.

Anticipated Progress Next Period:

- Install 2 remaining doors, data rack, lighting, and sun shades.
- Project will be completed.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	83
Construction Calendar Days Elapsed:	69
Construction Calendar Days Remaining:	14
Percent of Construction Completed:	99%

Percentage of Work Done **99%** **Total Project**

Proposed Changes:

General Comment:

Projected Completion date is 06/30/15.

Progress Photos: 6/30/2015



Classroom



Exterior Storefront Windows



Interior Storefront Windows

PROJECT STATUS REPORT

Korematsu Middle School - New Campus

Period Ending: 6/30/2015

Scope: New Campus Project

Construction Status:

Architect: HY Architects
 Project Manager: David Carey, SGI Construction Management
 Project Engineer: Dovie Edwards, SGI Construction Management
 Contractor: Arntz Builders, Inc.
 Inspector: Steve Cayson
 WCCUSD Mgr: Ferdie Vergeire

Contract Status:

Notice to Proceed:	5/13/2013	Original	Approved	Projected
Construction Schedule (days):	960			
Original Completion Date:	12/29/2015			
Projected Completion:	12/29/2015			

Buildings:

Building A	Administration/Classrooms
Building B	Gymnasium
Building C	Classrooms
Building D	Multipurpose

Progress This Period:

- Building A - Canopy installation between buildings A & C.
- Building B - Painting and duct work in offices.
- Building C - Install insulation on 2nd and 3rd floors.
- Building D - Form work for Phenolic panels.
- Site Level 2 - Outdoor Seating @ Stair 2 Bldg. A.

Anticipated Progress Next Period:

- Building A - Classroom tile and overhead lighting.
- Building B - Prime and Paint admin and Library.
- Building C - Insulate Walls and Attic and Hang Sheetrock.
- Building D - Set hangers for acoustical.
- Sanitary Sewer Connection.
- Demo old sidewalks on Novell and Lawrence Ave.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	960
Construction Calendar Days Elapsed:	778
Construction Calendar Days Remaining:	182
Percent of Construction Completed:	81%

Percentage of Work Done	81%	Total Project
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Proposed Changes:

General Comment:

Progress Photos: 6/30/2015



Building A - Seat walls



Building D - Amphitheatre form work and rebar installation



Building C - Exterior Painting

PROJECT STATUS REPORT

Nystrom Elementary School - Modernization Classroom Building Rehabilitation

Period Ending: 6/30/2015

Scope: Modernization of existing classrooms, administration building and site improvements.

Construction Status:

Architect: Interactive Resources
 Project Manager: Eddie Law, SGI Construction Management
 Project Engineer: Verna Van, SGI Construction Management
 Contractor: Roebbelen Contracting, Inc.
 Inspector: Man Wah Cheng
 WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed:	8/25/2014		
		Original	Approved
Construction Schedule (days):	480		50
Original Completion Date:	12/18/2015		
Projected Completion:	2/4/2016		

Buildings:

North Wing	Administration / Kindergarten / Classrooms
South Wing	Classrooms / Teacher's Lounge / Learning Center

Progress This Period:

North/South Wing

- Installation of interior framing/blocking/shear walls, electrical/plumbing/mechanical rough-in, electrical panels, pull wires, door frames, window flashing, ductwork, insulation, wood siding, and gypsum board.

Administration Building

- Excavation, form, rebar and concrete pour for footings.
- Installation of underground electrical/plumbing/mechanical and rough-in.
- Concrete pour of slab on grade.

Site Work

- Trenching/excavation/backfill for underground utilities.
- Installation of underground utilities.

Anticipated Progress Next Period:

North/South Wing

- Continuation of installation of electrical/plumbing/mechanical rough-in, electrical panels, pull wires, interior framing/blocking/shear walls, insulation and duck work, gypsum board, door frames, window flashing, wood siding, elevator, flooring, cabinets, finishes and windows.
- Interior painting.

Administration Building

- Continuation of installation of framing.
- Installation of electrical/plumbing/mechanical rough-in.

Site Work

- Installation of underground utilities.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	530
Construction Calendar Days Elapsed:	309
Construction Calendar Days Remaining:	221
Percent of Construction Completed:	62%

Percentage of Work Done **62%** **Total Project**

Proposed Changes:

General Comment:

Anticipated completion date of 2/4/16 was presented at the Facilities Subcommittee meeting on 5/12/15.

Progress Photos: 6/30/2015



Site Work



Administration Building Slab on Grade



Typical Classroom Drywall

PROJECT STATUS REPORT

Pinole Valley High School - Existing Campus Demolition

Period Ending: 6/30/2015

Scope: Existing Campus Demolition

Construction Status:

Architect: WLC Architects
 Project Manager: Shawn Fitzgibbons, SGI Construction Management
 Project Engineer:
 Contractor: Evans Brothers, Inc.
 Inspector:
 WCCUSD Mgr: Eduardo Donoso

Contract Status:

Notice to Proceed:	2/16/2015		
		Original	Approved
Construction Schedule (days):	180		
Original Completion Date:	8/15/2015		
Projected Completion:	8/15/2015		

Buildings:

Demolition of Existing Campus

Progress This Period:

- Lead and ACM abatement.
- Waste removal (off-haul).
- Demolition on Buildings 200, 300 and 400.

Anticipated Progress Next Period:

- Complete Abatement.
- Demolition on Buildings 100, 600 and 800.
- Waste Removal (Off-haul).

Schedule Assessment/Update:

Construction Duration (Calendar Days):	180
Construction Calendar Days Elapsed:	134
Construction Calendar Days Remaining:	46
Percent of Construction Completed:	57%

Percentage of Work Done **57%** **Total Project**

Proposed Changes:

General Comment:

Progress Photos: 6/30/2015



Building 500 - Foundation



Building 400 - Demo



Building 300 - Abatement

PROJECT STATUS REPORT

Kennedy High School - Richmond Swim Center

Period Ending: 6/30/2015

Scope: Richmond Swim Center at Kennedy High School

Construction Status:

Architect: Architects MA
 Project Manager: Herman Blackmon Jr.
 Project Engineer:
 Contractor: Arntz Builders, Inc.
 Inspector: Brad Williamson
 WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed:	4/28/2014		
	Original	Approved	Projected
Construction Schedule (days):	365	37	40
Original Completion Date:	6/4/2015		
Projected Completion:	7/14/2015		

Buildings:

Natorium

Progress This Period:

- Complete turf installation.
- Pour concrete deck in Natorium.
- Install sun shades.
- Apply wall plaster.
- Fill pools.

Anticipated Progress Next Period:

- Complete mechanical duct assembly.
- Complete tile work.
- Complete patching, paving and striping at parking lot.
- Project completion.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	442
Construction Calendar Days Elapsed:	428
Construction Calendar Days Remaining:	14
Percent of Construction Completed:	98%

Percentage of Work Done **98%** **Total Project**

Proposed Changes:

General Comment:

Projected completion date is 7/14/2015.

Progress Photos: 6/30/2015



Pool and Accessories



HRU Duct



Playground and Outdoor pool

PROJECT STATUS REPORT

Sylvester Greenwood Academy & Leadership Public Schools - New Construction

Period Ending: 6/30/2015

Scope: New Construction

Construction Status:

Architect: HMC Architects
 Project Manager: Gregory Smith, SGI Construction Management
 Project Engineer: Supriya Shrestha, SGI Construction Management
 Contractor: Lathrop Construction Associates, Inc.
 Inspector: Roy Moreno, JR,
 WCCUSD Mgr: Andrew Mixer

Contract Status:

Notice to Proceed: 08/20/2012

	Original	Approved	Projected
Construction Schedule (days):	1,090	-15	
Original Completion Date:	08/15/2015		
Projected Completion:	7/30/2015		

Buildings:

Building A Leadership Public Schools
 Building B Shared Gymnasium
 Building C Sylvester Greenwood Academy

Progress This Period:

Building A

- Stretch fabrics in classrooms and corridors.
- Wood veneer paneling / Wainscot walls at corridor
- Wood ceiling at cafeteria & Ceiling tile at classrooms.
- Painting final coat & touchup.
- Fume hoods at science room.
- Toilet partitions and accessories.

Building B

- Gym flooring complete.
- Install Bleachers and wall pads.

Building C

- Casework at science class rooms.
- Fume hoods at science room.
- Linear metal ceiling at lobby.
- Toilet partitions and accessories.

Site

- Paved courtyard areas.
- Rebar/ Form/Pour/ at planters at all offsite areas.

Anticipated Progress Next Period:

Building A

- Wall finish & Ceiling complete.
- Admin Area complete.

Building B

- Complete Gym.

Building C

- Wall finish.
- Admin area.

Site

- Sidewalks.

Schedule Assessment/Update:

Construction Duration (Calendar Days):	1,090
Construction Calendar Days Elapsed:	1,057
Construction Calendar Days Remaining:	33
Percent of Construction Completed:	97%

Percentage of Work Done **97%** **Total Project**

Proposed Changes:

General Comment:

Project is on schedule.

Progress Photos: 6/30/2015



Building A - LPS: Stretched fabric at classroom walls.



Shared Gymnasium



Site: Paving at courtyard areas.

PROJECT STATUS REPORT

Valley View Elementary - Interim Housing

Period Ending: 6/30/2015

Scope: Interim Housing

Construction Status:

Architect: DLM Architects
 Project Manager: Sonia Perkins, SGI Construction Management
 Project Engineer:
 Contractor: Roebbelen Contracting, Inc.
 Inspector: Brad Williamson
 WCCUSD Mgr: Ferdie Vergeire

Contract Status:

Notice to Proceed: 4/1/2015

	Original	Approved	Projected
Construction Schedule (days):	226		
Original Completion Date:	11/13/2015		
Projected Completion:	11/13/2015		

Buildings:

Interim Housing

Progress This Period:

- Rough Grading continues
- Underground Utilities (SS, SD, FW & DW)
- Underground Electrical conduits
- Buildings stub ups
- Removal of playmatta at play structure
- Installed rebar for footings at enclosure

Anticipated Progress Next Period:

- Temp fencing
- Aggregate base for subgrade

Schedule Assessment/Update:

Construction Duration (Calendar Days):	226
Construction Calendar Days Elapsed:	90
Construction Calendar Days Remaining:	136
Percent of Construction Completed:	15%

Percentage of Work Done	15%	Total Project
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Proposed Changes:

General Comment:

Progress Photos: 6/30/2015



Underground fire water piping



Underground Conduits



Enclosure rebar footings